Pursuant to notice published in the December 16th, 2021 issue of the Polk County News, the Board of County Commissioners convened at 9:30 a.m. with all members present. Minutes of the previous meeting were read and approved. Chairman Westring informed those in attendance that a current copy of the Open Meetings Act is posted in the meeting room.

Claims were audited and a motion was made by Westring that claims be allowed and warrants drawn against the various funds in the amounts listed below. The motion was seconded by Boss and the roll call vote was Westring, aye; Boss, aye; Boruch, aye.

GENERAL FUND

| General Fund | Salaries | ¢50 902 47 |
|--|------------------------|---------------------------|
| Black Hills Energy | Utilities | \$59,803.47 \$1,772.36 |
| Blue 360 Media LLC | Service/Supplies | \$1,772.30 |
| Burg Auto Repair Inc. | Service Service | \$173.50 \$134.69 |
| Central Valley AG | Supplies | \$73.23 |
| Clerk of the District Court | Service | \$137.00 |
| Jennifer Conkel | Mileage | \$150.98 |
| Connecting Point | Service | \$934.98 |
| Cubby's, Inc. | Supplies | \$181.11 |
| Eakes Office Solutions | Supplies | \$30.43 |
| Nebraska Dist. Court Clerk's Association | Dues | \$50.00 |
| Fort Dearborn Life Insurance Co. | Life Insurance | \$147.73 |
| Jack's Uniforms & Equipment | Supplies | \$356.52 |
| Jodi Krance | Mileage | \$231.28 |
| Laquinta | Lodge | \$1,599.30 |
| Lifeline | Service | \$663.00 |
| Lincoln Journal Star | Service | \$19.95 |
| Marc | Supplies | \$241.00 |
| Mckesson Medical Surgical | Supplies | \$1,074.33 |
| Microfilm Imaging Systems, Inc. | Rent | \$90.00 |
| MIPS Inc. | Supplies | \$36.00 |
| NACO | Membership | \$450.00 |
| Nationwide | Service | \$100.00 |
| NE Health & Human Services | Service | \$411.00 |
| Officenet | Supplies/Service | \$734.64 |
| Physicians Laboratory P.C. | Service | \$2,564.00 |
| Pinnacle Bank Visa | Service | \$29.15 |
| Pinnacle Bank Visa | Supplies | \$390.63 |
| Pinnacle Bank Visa | Service | \$142.42 |
| Pinnacle Bank N.A. | Supplies | \$75.21 |
| Pioneer Telephone | Service | \$27.74 |
| Polk County Health Ins. | Health Ins. Deductible | \$6,000.00 |
| Polk County Court | Service | \$85.00 |
| Polk County Extension Tax Account | Service/Supplies | \$321.69 |
| Polk County Clerk - Retirement | Retirement | \$3,889.70 |
| Polk County Clerk Social Security | Social Security | \$4,419.40 |
| Protex Central Incorporated | Service | \$812.00 |
| Region V Systems | Service | \$2,568.00 |
| Svehla, Thomas, Rauert, PC | Service | \$199.50 |
| Barb Swanson | Reimbursement | \$170.83 |
| Thomson Reuters-West | Service | \$1,545.49 |
| Trouba Law Office, LLC | Service | \$361.00 |
| Verizon Wireless | Service | \$34.62 |
| VVS, Inc. Canteen | Supplies | \$119.80 |
| VYVE Broadband | Service | \$598.41 |
| VYVE Technology Solutions | Service | \$239.32 |
| Windstream Nebraska Inc. | Service | \$691.36 |
| Darla Winslow | Service | \$93.00 |
| Kim Winslow | Reimbursement | \$208.59 |
| | | |

ROAD FUND

| Road Fund | Salaries | \$32,145.71 |
|--------------------|----------|-------------|
| Black Hills Energy | Fuel | \$216.30 |
| Travis Boden | Supplies | \$40.00 |
| Curt Ericson | Service | \$22.47 |

| Fort Dearborn Life Insurance Co. | Life Insurance | \$91.87 | | |
|------------------------------------|----------------------------|--------------|--|--|
| Extreme Glass | Service | \$225.50 | | |
| Devin Gabriel | Service | \$30.75 | | |
| John Deere Financial | Service/Supplies | \$53.89 | | |
| Laquinta | Lodging | \$344.85 | | |
| NMC, Exchange LLC | Supplies/Service/Equipment | \$223,499.38 | | |
| Osceola Tire & Service | Service/Supplies | \$298.98 | | |
| Polk County Clerk Retirement | Retirement | \$2,115.85 | | |
| Polk County Tax Deposit Account | Social Security | \$2,434.20 | | |
| Verizon Wireless | Service | \$64.24 | | |
| Vyve Broadband | Service | \$73.27 | | |
| Windstream Nebraska Inc. | Service | \$247.20 | | |
| SENIOR CITIZEN SERVICE CENTER FUND | | | | |
| Sanford Health | Service | 110.00 | | |
| VYVE Broadband | Service | 298.60 | | |
| INHERITANCE TAX FUND | | | | |
| DAS State Acctg-Central Finance | Service | \$488.32 | | |
| Standard Appraisal Service Inc. | Service | \$9,635.00 | | |
| 911 EMERGENCY MANAGEMENT FUND | | | | |
| Windstream Nebraska Inc. | Service | \$984.24 | | |
| WEED FUND | | | | |
| | | | | |

The Board approved the collateral pledged by Polk County banks and held in custody by the County Treasurer.

Service

The following fees for the month of November were earned by the various offices and submitted to the County Treasurer. County Treasurer receipts show fees earned were credited to the appropriate county funds.

Jodie L. Roberts, Clerk of Dist. Court

Black Hills Energy

\$136.00

\$50.33

A motion was made by Westring to appoint Jena Mentink and Kelsey Gabel to the Polk County Extension Board. The motion was seconded by Boss and the roll call vote was Westring, aye; Boss, aye; Boruch, aye.

The Board approved the appointment of Rebecca M. Smith as Deputy County Treasurer, effective December 20^{th} , 2021.

The 2022 wages for county employees were discussed. Also participating in the discussion were Treasurer Swanson and Assessor Krance. A motion was made by Boruch to adopt the following pay scale: experienced road employees, a maximum of \$21.39 per hour; county mechanic, a maximum of \$23.59 per hour; Weed Supt., a maximum of \$22.00 per hour; Highway Supt., a maximum annual salary of \$53,566.40; Bridge Inspector, a maximum annual salary of \$13,391.60; office clerk in the office of Highway Supt., Survey, Weed Supt., and Zoning Administrator, a maximum of \$20.78 per hour; Deputy Clerk, Deputy Treasurer and Deputy Assessor, \$20.78 per hour; office clerks in the office of Clerk, Treasurer, and Assessor, a maximum of \$19.32 per hour; Deputy County Attorney, a maximum annual salary of \$44,928.00; Chief Deputy Sheriff, a maximum of \$30.38 per hour; Sergeant, a maximum of \$29.69 per hour; Investigator, a maximum of \$29.19 per hour; Deputy Sheriffs, a maximum of \$27.58 per hour; dispatcher, a maximum of \$21.56 per hour; Custodian, a maximum of \$19.84 per hour; and Health Director, a maximum of \$30.96 per hour. Any other hourly employees' wages may be increased by a maximum of \$1.00 per hour. The motion was seconded by Boruch and the roll call vote was Westring, aye; Boruch, aye; Boss, aye. A motion was made by Boruch to set the annual salary of the Zoning Administrator at \$12,720.00. The motion was seconded by Boss and the roll call vote was Boruch, aye; Boss, aye; Westring, abstain. Motion carried.

A motion was made by Boss to sign the agreement with the Administrative Office of the Courts which combines the offices of the county and district courts and authorizes the Clerk

Magistrate to perform the duties of the Clerk of the District Court. In return the County shall reimburse the Office of the Courts for half of the salary of the Clerk Magistrate. The motion was seconded by Boruch and the roll call vote was Boss, aye; Boruch, aye; Westring, aye. In a change from previous years, the contract prohibits the Clerk Magistrate from acting as a Passport Acceptance Agent for the Federal Passport Program.

A motion was made by Boruch authorizing the Chairman to sign the management representation letter for the County's 2020-2021 audit. The motion was seconded by Westring and the roll call vote was Boruch, aye; Westring, aye; Boss, aye.

Following the wind event/tornado that occurred on December 15, 2021, significant damage was reported in the County and Emergency Manager Carey has asked for a state of emergency to be declared to aid in the requesting of assistance from the Governors Emergency Fund and other sources. A motion was made by Boruch to declare a state of emergency for the December 15, 2021 storm. The motion was seconded by Westring and the roll call vote was Boruch, aye; Westring, aye; Boss, aye.

At 9:35 a.m., a motion was made by Boruch to go into executive session to discuss an application for burial assistance. The motion was seconded by Boss and the roll call vote was Boruch, aye; Boss, aye; Westring, aye. Also present were the representative of the deceased and the County Clerk. At 9:40 a.m., a motion was made by Boruch to come out of executive session. The motion was seconded by Boss and all members voted in the affirmative. Chairman Westring stated for the record that no formal action was taken and that only burial assistance matters were discussed. A motion was made by Boss to approve the request for burial assistance. The motion was seconded by Boruch and the roll call vote was Boss, aye; Boruch, aye; Westring, aye.

Treasurer Swanson presented a letter from Jennie Romohr requesting a refund of the 2020 real estate taxes overpaid on parcel #720043512. An overpayment was made due to the listing of the same building on two different parcels and the duplicated listing has now been corrected by the Assessor and approved by the Board of Equalization. A motion was made by Boruch to approve the refund of the overpayment to Jennie Romohr as requested. The motion was seconded by Boss and the roll call vote was Boruch, aye; Boss, aye; Westring, aye.

Highway Supt. Theis updated the Board on the work being done in the Road Dept. A grading project on Road D has been completed and hopefully culverts can be installed under 140th Road before there was too much frost in the ground. The grading of U road will need to wait until spring. Work on some minor bridge projects are scheduled to begin tomorrow. New signs and lettering for the 911 signs along Highway 81 and 92 still have not been delivered. One of the new motorgraders has been delivered. The use of the right-of-way along N Road between 134th and 136th Roads as a driveway was discussed. The Board verbally approved having the right of way and property lines along the east side of N Road in that area surveyed.

There being no further business, the Board adjourned at 12:20 a.m. to meet again on December 28th, 2021 and January 4th, 2022. An agenda of the meetings will be available at the office of the County Clerk.

| Approved: | /S/ Debra S. Girard | /S/ Jerry Westring |
|-----------|---------------------|--------------------|
| | County Clerk | Chairman |